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**Golden Key International Honour Society  
University of Alaska Anchorage Chapter**

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**To:** Golden Key: UAA Chapter Members  
**From:** Dru Whitaker, Recording Secretary  
**Subject:** Meeting Minutes for the Regular Meeting  
February 4, 2005 held at the Learning Resource Center  
**Date:** February 7, 2005  
**Cc:** Lois Hall (Advisor), Dr. Marcia Stratton (Advisor)

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### Minutes

1. The President, Michael Levshakoff, called the meeting to order at 9:06 a.m..

Attendees: Lois Hall (Advisor)

Michael Levshakoff, President

Karen Harrington, Publicity Director

Dru Whitaker, Recording Secretary

2. The minutes from the previous meeting held January 21, 2005, were read. There were no corrections to the minutes.

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**OLD BUSINESS:**

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1. Michael Levshakoff contacted Cricket Watt and confirmed space in the Student Union Center for both the Information Booths on February 8<sup>th</sup> and 9<sup>th</sup> and the Sophomore Reception on February 10<sup>th</sup> in the Den. Karen Harrington will maintain the booth between 10a.m. and 2p.m. on February 8<sup>th</sup>. Dru Whitaker will provide coverage between 10a.m. and 2p.m. on February 9<sup>th</sup>. Mike Levshakoff will attend both days between 1p.m. and 3p.m.
2. Lois Hall received a list of Sophomore students with a GPA of 3.5 or higher from Patty Itchok. Letters were mailed to 130 individuals, inviting them to attend the Sophomore Recognition event on February 10<sup>th</sup> in the South Cafeteria, Student Union Center. Michael confirmed Mr. Gary Davies will present the keynote address. Mike and Kathleen continue to develop a chain of events for the

- reception. Volunteers are still needed for pre-reception setup, greeting, serving line, post-reception clean-up. Lois also noted how time-consuming this process was because of the manipulation of the data as well as the cost of mailing.
3. Dru Whitaker contacted Mary Ann Wilson at the Student Health Center to determine their interest level in repeating a food drive for the student body. Mary Ann indicated that past food drives been a logistical nightmare and have given way to donations to local food banks.
  4. Dru Whitaker contacted Chris Gunderson, President of Sigma Tau Delta, the English Honors Society, to determine their interest level in a join participatory service or volunteer opportunity. Chris attended our meeting and proposed involving Golden Key in the Pacific Rim Conference. Please refer to Item # 2 under New Business for more information.
  5. Michael reports progress in the collaborative efforts with AK Soul Productions. He will continue to work on this project and provide updates as they become available. Mike is developing a rough draft of the proposal and will email Kurt with a copy within the next few days.
  6. A revised Constitution was distributed among the officers in attendance during the January 21<sup>st</sup> meeting. These articles were to be reviewed and scheduled to ratified during the meeting scheduled for February 4<sup>th</sup>. If approved, a copy will be forwarded to the UAA Club Council. Please refer to item #9 under new business.
  7. Lois and Kae Quick met with Marcia Stratton to review the Golden Key chapter at UAA. Dr. Stratton has requested a brochure be developed for Golden Key. Please refer to item # 10 under new business.

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## NEW BUSINESS

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1. Chris Bauer, our former Club Council Representative, has been forced to step down. We need to fill this position as soon as possible. The position of Corresponding Secretary normally acts as liaison between Club Council and Golden Key. Mike will check with Jennifer to determine if her new job responsibilities will prevent her from attending. Mike will send an email asking for other volunteers. Dru has volunteered if no one else is able to assume this duty.
2. Chris Gunderson, President of Sigma Tau Delta, the English Honors Society at UAA, attended our meeting. He has provided an opportunity for Golden Key to participate in Sigma Tau Delta's signature event, the Pacific Rim

Conference, on March 3<sup>rd</sup> through March 6<sup>th</sup>. Golden Key's participation could involve coverage of the Check-In Booth, Information Booth, and possibly tours of the campus. Mike and Lois will be in Portland at the Leadership Conference, however Karen, Kathleen, and Dru will be available. Mike will send an email requesting volunteers for the Sigma Tau Delta event. Dru will coordinate.

3. Mike will send an email informing members of a donation drive for cold weather gear for the Brother Francis Shelter. Members will be urged to donate coats, hats, mittens, for the homeless during this coldest part of the year. The items should be dropped off at Lois Hall's office by 12:00 p.m., February 14, 2005. Mike and Dru will deliver the items to Brother Francis at that time.
4. Lois remains concerned that lack funding for the Denver Leadership Conference may prevent Kathleen from attending. We need to explore other avenues of fund raising other than flower sales, and pin and stole sales, but for the time being we will focus on Club Council.
5. Dru has recommended changes to the monthly meetings. She has suggested that the bi-monthly meetings be changed to officer meetings and add another meeting for the general membership. In order to draw more members this general meeting could be held on a Wednesday or Thursday at the Student Union Center Cafeteria during the lunch hour. Dru will check with availability of the area with Cricket Watt and will also contact the Subway store in the Student Union Center to determine their interest in donating (or discounting) a "party-size" sandwich to the lunch.
6. Lois suggested a phone tree be formed to provide gentle reminders of the Sophomore Recognition event. Mike, Lois, Karen, and Dru were provided a list of names along with a scripted message. Calls were to be made over the next few days with RSVPs sent to Lois. Lois also contacted the Bookstore on a \$50 gift certificate to be drawn during the event.
7. Dru contacted Barry Pizer at the UAA Northern Light. She was able to provide him with an article on the Induction Ceremony held in November. She also wrote about the upcoming Sophomore Recognition which should appear on the Northern Light Calendar of Events the week of the event.
8. Donations were made to supplement the gift certificate for Kae Quick. Kathleen Ahern-Karnes will be responsible for acquiring gift certificate at Once Upon a Child.
9. Ratification of the Constitution was delayed until more officers have had an opportunity to review proposed changes. This will be discussed at the February 18<sup>th</sup> meeting.

10. Dr. Marcia Stratton has requested that the chapter publish a tri-fold brochure publicizing our organization. Karen will follow up on this item.
11. Lois reports Lori in the Next 50 Years office has listed the May 1<sup>st</sup> Flower sale on their web-site and tables, at each entrance of the arena, have been reserved for Golden Key.
12. The next regularly scheduled meeting will be held Friday, February 18th beginning at 9:00 a.m. in the Learning Resource Center.

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**NEXT MEETING AGENDA:**

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1. Review minutes from February 5, 2005 meeting.
2. Review action items from February 5, 2005 meeting.